**PROFORMA FOR REPEAT OF A COURSE (S) - RCMS STUDENT**

Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Regn No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Batch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Detail of Previously repeated Subject(s):**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S#** | **Course Code** | **Course Name** | **Semester** | **Credit Hrs** | **Previous Grade** | **New Grade** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Detail of currently repeating Subject(s):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S#** | **Course Code** | **Course Name** | **Repeat attempt** | **Credit Hrs** | **Previous Grade** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*Dated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student’s Signature*

**--------------------------------------------------------------------------------------------------------------------------**

**FOR OFFICIAL USE ONLY**

**Student Repeat Summary**

|  |  |  |  |
| --- | --- | --- | --- |
| **Allowed Repeat Attempts** | | **Availed Repeat Attempts** | |
| F / W Grade | Improvement | F / W Grade | Improvement |
| 2 | 3 |  |  |

***Availed Repeat attempts cumulates to previous and current attempts***

**RCMS Exam Branch**

Signatures with Date

**Remarks by DCE RCMS:**

Signatures with Date

**Remarks by Program Coord RCMS:**

Signatures with Date

**Head of Department**

Approved / Not Approved

Signatures with Date