



# NUST Need Based Scholarship Program

## FINANCIAL ASSISTANCE FORM

Scholarship is based on assessment of need and merit as well as availability of funds. Selection will be decided on the basis of information provided in this form and investigations for the authentication of provided information. Candidate may be required to appear for interview (s).

### **PROVIDING FALSE INFORMATION**

**Providing false information may result in one or all of the following:**

- Cancellation of admission.
- Disqualification for award of any future loan/scholarship.
- Refund of all the payment received and or a penalty equal to total scholarship amount.

### **INSTRUCTIONS FOR FILLING OUT THE SCHOLARSHIP APPLICATION FORM:**

- ✓ Fill in the form in capital letters
- ✓ Read the application form carefully.
- ✓ Submit duly completed application form to the College/School/Centre authorized office.
- ✓ Furnish factual, comprehensive and authentic information in the form
- ✓ For family financial reporting parents/guardian may be consulted for guidance
- ✓ Whenever in doubt or lost, seek help from the Focal Person at the College/School/Centre or HQ NUST.
- ✓ Check your application for spellings, grammatical errors and factual oversight
- ✓ Keep a photocopy of the filled-in original application form for your record
- ✓ Ensure that you have attached all the required documents by putting a tick mark in checklist
- ✓ Answer all questions. Those not applicable should be marked "N/A"
- ✓ Affidavit Needs to be submitted after final selection of the candidate

Definitions:

**Family:** Father, mother(s), brother(s), sisters(s).

### Application Form Check List

SN	Description	Tick the relevant/ applicable
1	Copies of computerized NIC of	
	Father	<input type="checkbox"/>
	Mother	<input type="checkbox"/>
	Guardian	<input type="checkbox"/>
2	Copy of last Income Tax Return of	
	Father	<input type="checkbox"/>
	Mother	<input type="checkbox"/>
	Guardian	<input type="checkbox"/>
3	Salary Certificate of	
	Father	<input type="checkbox"/>
	Mother	<input type="checkbox"/>
	Guardian	<input type="checkbox"/>
4	Copies of last month's utility bills	
	Electricity	<input type="checkbox"/>
	Gas	<input type="checkbox"/>
5	Attested copy of rent agreement (if applicable)	<input type="checkbox"/>
6	Copies of last & latest fee receipts of self and siblings *	<input type="checkbox"/>
7	Copies of Medical bills/ expenditure related documents (if applicable)	<input type="checkbox"/>
8	Copies of pervious scholarship(s) attained (if applicable)	<input type="checkbox"/>
9	Statement of Purpose / justification for scholarship	<input type="checkbox"/>

\* Siblings are brother & sisters

Tick the Section When Completed

I	Section A : Personal and family information	<input type="checkbox"/>
II	Section B : Cumulative information of Self, Parents & Guardian Assets	<input type="checkbox"/>
III	Section C : Financial arrangements for current year	<input type="checkbox"/>
IV	Section D : Educational Record	<input type="checkbox"/>

**DO's:**

- Submit your application to the authorized office or focal person of your College/School/Centre.
- Place documents in right order as per above sections (1 to 9)
- Put all amounts in Pak Rs.
- Do consult with parent(s)/guardian(s) for financial data accuracy & reliability
- For the information not present/relevant write in capital letters **N/A**.

**DO NOT:**

- Do not provide False/vague/ incomplete information.
- Do not overwrite/ scratch on the form.
- Do not send scholarship application form directly to NUST.

**NOTE:**

- In case of any omission/commission in providing incomplete/false information, NUST reserve the right to take disciplinary action which may result into cancellation of admission.



27. Details of Family Members Earning:

S #	Family Member Name	Relationship	Family Member occupation ***	Organization Name	Designation	Monthly Pay/Earning	
						Gross	Net
1							
2							
3							
4							
27	a. Total Monthly Family Income (add self income, if applicable) Pak Rupees						
	b. Total Annual Family Income (add self income, if applicable) Pak Rupees						

\*\*\* Family Member Occupation classification

1. Government Service (Specify the employment grade BPS/SPS/PTC etc.)
2. Private Job
3. Agriculture/Farming
4. Own Business (Self Employed).
5. Others.

28. Brothers/Sisters/Children/Family Members studying \_\_\_\_\_

Details of Siblings Studying

S #	Name	Relation with applicant	Name & Address of Institute	Tuition per month (If applicable)
1				
2				
3				
4				
5				
6				
28	Total Fees & Tuition Charges			

29. Asset Income (on monthly basis) where applicable

S #	Income Source	Father	Mother	Spouse	Self	Other	Total
1	Property Rent						
2	Land Lease						
3	Bank Deposits*						
4	Shares / Securities*						
5	Other (Specify)						
29	Total						

\* For sources with annual income returns, kindly report the monthly income earned

**Total Family Monthly Income**

S #	Family Member Name	Relationship	Monthly Income from Assets (Section A, Ser. 29)	Monthly Gross Pay/Earning	Monthly Net (Take home) Pay/Earning
1					
2					
3					
4					
5	Applicant Monthly Gross Pay/Earning (Section A, Ser. 11)				
6	Applicant Monthly Net (Take home) Pay/Earning (Section A, Ser. 12)				
<b>30-A</b>	Total Monthly Income in Pak Rupees				
<b>30-B</b>	Total Annual Income in Pak Rupees				

**FAMILY EXPENDITURES**

**31. Accommodation Expenditures**

Type: Bungalow  Apartment /Flat  Self/Family Owned  Town House  Village House

House Plot Size in Sq. ft. \_\_\_\_\_

Total Accommodation Rental Expenditures only: Rs \_\_\_\_\_ per month

Rs \_\_\_\_\_ per annum

**32. Utilities Expenditures**

Last Month Utilities Paid	
Electricity	Gas

Average of Last Six Months (Per Month Utilities Charges)			
S #	Electricity	Gas	Total
<b>1</b>			

**33. Monthly Food /Kitchen Expenditures:** \_\_\_\_\_

**34. Medical Expenditures:** Average of last six months (Per Month Expenditure) \_\_\_\_\_

**35. Travelling/ Miscellaneous Expenditures**

Average of last six months (Per Month Expenditure) \_\_\_\_\_

**36. Applicant's Expenditure (per month):**

(not to be included from serial no. 32 to 35)

Tuition Fee \_\_\_\_\_

Hostel Dues \_\_\_\_\_  
(if applicable)

Food \_\_\_\_\_  
(if living in hostel)

Misc \_\_\_\_\_

**Total** \_\_\_\_\_ Rs/month

**Total Family Expenditures**

S #	Education Expenditure (Ser. 28)	Accommodation Expenditure (Ser. 31)	Utilities Expenditure (Ser. 32)	Food Expenditure (Ser. 33)	Medical Expenditure (Ser. 34)	Misc. Expenditure (Ser. 35)	Self Expenditure (Ser. 36)	Total Expenditure	
								Monthly (37.A)	Annual (37.B)
<b>37</b>									

Ser. No.	Description	Amounts in Pak Rupees
(Ser.30-A)	Total Monthly Income	
(Ser. 37-A)	Total Monthly Expenditure	
<b>38-A</b> <b>(30.A – 37.A)</b>	Net Monthly Disposable Income*	

Ser. No.	Description	Amounts in Pak Rupees
(Ser.30-B)	Total Annual Income	
(Ser. 37-B)	Total Annual Expenditure	
<b>38-B</b> <b>(30.B – 37.B)</b>	Net Annual Disposable Income*	

\* If the monthly / Annual Disposable Income is negative, kindly explain the reasons for the gap, and the arrangements through which the differential gap is met by the family

**Section B:**  
**Cumulative information of Self, Parents and Guardian Assets**

**Assets (with current market value)**

S #	Assets Title	Qty	Size	Location (Address)	Owned By	Approximate Cost
1	House / Houses					
2	Business					
3	Land & Building					
4	Bank Balance					
5	Stocks/Prize bond					
6	Vehicles (give specs)					
7	Others/ Cattle(s)					
<b>39</b>	<b>Total</b>					

**40. Taxes paid** (per annum in Pak. Rs) \_\_\_\_\_

**Section C:**  
**Financial arrangements for current year**

**Funds Availability for Applicant Education** (per annum in Pak Rupees)

S #	Income Source	Father	Mother	Spouse	Self	Other	Total
1	Salary / Earnings						
2	Family / Friend Advances *						
3	Bank Loan						
4	Other (Specify)						
<b>41</b>	<b>Total</b>						

\* Family/ Friend Loan \_\_\_\_\_  
(Specify relationship with the relative / friend)

**Section D:**  
**42. Applicant Educational Record**

Level of Study	Name and Location of Institute	Per Month Fee	To- From month/ yr.	Division/ GPA/	%age / CGPA
Masters					
Bachelors					
Intermediate					
Secondary					

**43. Have you ever awarded any other scholarship before:** Yes  No

(If yes fill the details of scholarships & attach documentary proof of the scholarships)

S #	Name of Institute	Scholarship Name	Total Scholarship Amount	Total Scholarship Period	Class / Level at which Scholarship was granted
1					
2					
3					

**Statement of Purpose** (Explain your suitability for this scholarship) - attach separate sheet if required

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**UNDERTAKING**

- The information given in this application is true to the best of my knowledge and I understand that any incorrect information will result in the cancellation of this application. If any information given in this application is found incorrect or false after grant of financial assistance, the institute will stop further assistance and the student will have to refund all payment received and or penalty equal to total scholarship amount.
- NUST reserves the right to use information given in this form for verification and other purposes.
- In case of any omission/commission in providing incomplete/false information, NUST reserve the right to take disciplinary action which may result into cancellation of admission.

Date:

Date:

Date: Parents / Guardian Signature \_\_\_\_\_

Applicant Signature: \_\_\_\_\_



**For Official use only**

**Are the applicant documents complete and in order**      Yes       No

**Additional Remarks if any**

**Recommendation** <sup>@</sup>

\_\_\_\_\_  
Date

\_\_\_\_\_  
College/School/Centre

\_\_\_\_\_  
Signature of DG/Comdt/Dean

<sup>@</sup> Only those application forms are to be forwarded to HQ NUST, which are recommended for further consideration alongwith filled data sheet. However, summary of no. of Students applied and students recommended be given at the top of the Data Sheet, as provided therein.

*SPECIMEN*

*This agreement must be executed on stamp paper; Other papers not acceptable, type one side of paper only.  
This Agreement needs to be submitted after final selection*

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**Deed of agreement  
For Undertaking a Course of Studies under the Scheme  
“NUST Need Based Scholarship Program for NUST Students”**

Mr./ Ms. \_\_\_\_\_ son/ daughter of \_\_\_\_\_

Computerized NIC No. \_\_\_\_\_ University Reg. No. \_\_\_\_\_

Dept. of \_\_\_\_\_ studying in the College/School/Centre \_\_\_\_\_

hereby called the Approved Student has been selected by National University of Sciences and Technology for the award of scholarship under NUST Need based Scholarship Program in the field of study of (discipline) \_\_\_\_\_ for completion of (program) \_\_\_\_\_ academic program. The approved student has agreed to accept the award of the scholarship on the terms and conditions governing the scholarship award.

Now this deed witnesses as under:

- i) The payment of allowances admissible under the scholarship program shall be made subject to the complete adherence to all rules and regulations governing the scholarship program as well as satisfactory performance in the authorized studies.
- ii) The student shall not change the specified course of studies nor register himself/herself for any other course or program/University/Institute without prior approval of the NUST.
- iii) The student shall not extend the specified period of studies without prior approval of the NUST. **In case of selection at any other scholarship scheme the student will immediately report the same at the university.**
- iv) In case the scholar fails to qualify the course/degree for which he/she was awarded scholarship, the NUST reserves the right to recover all the payment received and or a penalty equal to total scholarship amount from the Scholars/Guarantor.
- v) The Parents/Guardian of the student are unable to financially support his/her education.
- vi) The Scholarship will be terminable in the following cases:
  - a) If the student fails to maintain class attendance of 75%.
  - b) If the student is involved in malicious/undesirable activities.
  - c) If the student fails to obey or act in accordance with NUST’s order directing him/her, he/she will be liable to action under the acts/rules in force in the country.
  - d) If the student is punished because of his involvement in violation of the university rules, damage to institute property, misbehaviour with staff or colleagues or any other disciplinary action.
  - e) If the student fails to maintain academic standards of the university (standards in general and those particular to this scholarship and issued separately).
- vii) **If the information provided by the student is found incorrect or false at any time during his study period, he may be penalized, which may result into cancellation of his admission.**

AND THE STUDENT FURTHER COVENANTS, that in case of breach of any of the above terms and conditions as well as the rules / terms and conditions those governing scholarship award and / or his / her failure as directed by the NUST for the specified period, the student shall be bound to obey the orders as prescribed and assessed by the NUST shall be final and conclusive.

IN WITNESS WHEREOF, the parties aforementioned have signed this deed in token of acceptance thereof.

Date:

Date:

Signature of Student \_\_\_\_\_

Signature of Parent /Guarantor \_\_\_\_\_

Name:

Name:

NIC No.

NIC No.

Signature of Witness No. 1 \_\_\_\_\_

Signature of Witness No. 2 \_\_\_\_\_

Name:

Name:

NIC No.

NIC No.